



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

(An Autonomous Institution of Ministry of Environment, Forest and Climate Change, Government of India)
Chandrabani, Dehra Dun - 248002

Phone: 0135-2646112 Website: www.wii.gov.in

Advt. No. WII/DWII/Elephant Cell/85/2019/Part file/Recruitment

The Wildlife Institute of India (WII) is a premier autonomous Institute under the Ministry of Environment, Forest & Climate Change, Government of India, in the field of wildlife research, teaching and training.

The Wildlife Institute of India, Dehra Dun invites application for an online-interview to engage One (1) **Data Entry Operator** for the Project entitled “**Elephant Cell under MoEF&CC**” purely on contractual basis. The EQ, DQ and other details of the position are as provided below:

Position	Data Entry Operator
Number of position	One
Salary	Rs. 30,000/- Consolidated monthly emoluments (INR)
Duration	Till March 2024 from the date of Joining
Age Limit (years)	40 years
Essential Qualification	Under Graduate (+2 Pass)
Desirable Qualification	Minimum 10 Years of experience as a Data Entry Operator in department/ organization of Central/State Government specifically related to Wildlife matters including elephant conservation, Files processing, data handling and proficiency in MS office (Word, Excel and PowerPoint) and Internet
Description of Work:	Candidate has to assist in day to day activities of the elephant cell and also compile and maintain files, data on matters related to elephant conservation
Duty Station	Project Elephant Division, MOEF & CC , New Delhi

Registrar
Wildlife Institute of India